



CITY OF LAS VEGAS
1700 North Grand Avenue
Las Vegas, New Mexico 87701
Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 201087

Date: 01/21/2020

Request #: 271452

Vendor #: 05642

ISSUED TO: CHEMTRADE CHEMICALS CORPORATION
90 EAST HALSEY ROAD
PARSIPPANY, NJ 07054-

SHIP TO: City of Las Vegas
Attn:Utilities Department
905 12th Street
Las Vegas, NM 87701

Vendor Fax #: (973) 515-1984

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	24	ALUM SULFATE LIQ STD BULK Emergency Purchase	266.27		640-5700-610-7104	6,390.75

DEPARTMENT ORDER
T Vega
1/21/2020

Approved By:

Date:

1/21/2020

SUBTOTAL:	6,390.75
TAX:	0.00
SHIPPING:	0.00
TOTAL	6,390.75

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

Finance Dept. (505) 454-1401 FAX (505) 454-8027

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.:

REQUIREMENTS

CHECK APPROPRIATE BOX

DATE:

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- | | |
|---|--|
| <input type="checkbox"/> \$0 TO \$19,999.99 | Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes; |
| <input type="checkbox"/> \$20,000.00 TO \$59,999.99 | Requires 3 written and signed quotes; (Goods or services) |
| <input type="checkbox"/> \$60,000.00 AND OVER | Formal Process (Requires RFQ, RFP, RFB, etc.) |

☐ BID NO.: _____ - _____ AWARDED: ____/____/____; CONTRACT NO.: _____.

(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

- ☐ SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____.
- ☐ EXEMPT PURCHASE; Provide Section No. _____.
- ☐ GSA CONTRACT; GSA NO.: _____ - _____ EXPIRES: ____/____/____.
- ☐ PROFESSIONAL SERVICES; _____
- ☐ SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS
PRIOR TO PROCURING GOODS AND/OR SERVICES.
- ☐ OTHER CITY CONTRACT: NO: _____ EXPIRES ____/____/____
- ☒ EMERGENCY; _____ SECTIONS 13-1-127 STATE PROCUREMENT CODE

STATEMENT OF NEED: *(Must Complete)*

Need ALUMSULFATE FOR TREATMENT OF WATER TO DRINKABLE WATER STANDARD,

IN COMPLIANCE WITH THE PROCUREMENT CODE #14-18 THE FOLLOWING QUOTES WERE OBTAINED

[illegible]

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
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[illegible]

VENDOR: Chem Trade

TOTAL: \$ 6,390.75

ADDRESS:

NM CRS NO.:

FEDERAL TAX NO.:

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET	\$ 60,000.00
EXPENDED TO DATE	\$ 12,527.04
CURRENT EXPENSE	\$ 6,390.95
BALANCE	\$ 41,082.21

SIGNATURE OF PERSON REQUESTING

640-5000-610-1104

FUND

DEPARTMENT

ACTIVITY

APPROVED BY: Dana Vega 1/21/2020 BUDGET AVAILABLE YES: NO:

WHITE COPY: ACCOUNTS PAYABLE

YELLOW COPY: PURCHASING

PINK COPY: DEPARTMENT



STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: *City of Las Vegas*

Agency Chief Procurement Officer: *Helen Vigil*

Telephone Number: *505-454-1401*

II. Name of Contractor: *ChemTrade*

Address of Contractor: *90 East Halsey Road
Parsippany, NJ 07054*

Amount of prospective contract: \$6,390.75

Term of prospective contract: One Time

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Provide Aluminum Sulfate, a critical treatment chemical, for processing raw water and removing organics to make the water consumable and to meet healthy and safety standards

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

Without this chemical water production will stop

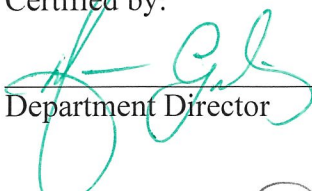
V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

Obtain an annual contract to purchase of material

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

Obtain an annual contract to purchase required chemicals

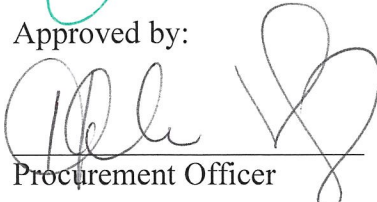
Certified by:



Department Director

Date: 1/21/2020

Approved by:



Procurement Officer

Date 1/21/2020

APPROVED

Date 1/21/2020



Finance Director



Please Remit To :
Chemtrade Chemicals US LLC
Dept# 771807
P. O. BOX 77000
Detroit, MI
48277-1807

Page : 1 of 1

Pro Forma Invoice

Invoice No.
95090206

Invoice Date
January 21, 2020

If query please quote this number.

Invoice to (Buyer)

CITY OF LAS VEGAS, NM
ATTN: ACCOUNT PAYABLE
905 12TH STREET
LAS VEGAS NM 87701

Consignee

CITY OF LAS VEGAS, NM
WATER TREATMENT PLANT
385 NM HWY 65
MONTEZUMA NM 87701

Customer Purchase Order	Ship Date	Due	Currency
NEED PO	Jan 27, 2020	Feb 20, 2020	US Dollar
Payment Terms	Customer No	Customer State Tax No	Our GST No.
Within 30 days Due net	43540	85-6000149	
Freight Terms	Via	Type	Sales Company
Prepaid	CHEMICAL TRANSFER COMPANY, INC.	F5	0014 US14
Shipped From	B/L No.	Vehicle ID	Order No.
Chemtrade (Denver, CO),US	2347925		2347925

If you prefer to wire or ACH funds, please send to:

JP Morgan Chase Bank
611 Woodward Avenue, Detroit, MI 48226
Chemtrade Chemicals US LLC
ABA# (Wires) : 021 000 021
ABA# (ACH) : 072 000 326
Account : 580079692 (SWIFT CHASUS33)

carment@ci.las-vegas.nm.us

Material	Description	Invoice Quantity	Price	Per	USD Amount
1927	ALUM SULFATE LIQ STD 022133200000	24.001	266.27	Ton	6,390.75
Total Amount (USD)					6,390.75

This a quote only!!
Tana w/aga
1/21/2020
DV 1/21/2020

Questions Please Contact: Credit, Tel: (416)496-4148, E-mail: credit@chemtradelogistics.com

SAFETY DATA SHEET ("SDS") CONCERNING THE PRODUCTS ARE AVAILABLE AT CHEMTRADE'S WEBSITE (WWW.CHEMTRADELOGISTICS.COM) AND BUYER SHOULD OBTAIN SUCH SDS PRIOR TO RECEIPT OF THE FIRST SHIPMENT OF THE PRODUCTS. UNLESS OTHERWISE SPECIFIED, TERMS ARE NET 30 DAYS FROM DATE OF INVOICE. LATE CHARGE WILL APPLY ON ALL PAST DUE BALANCES IN ACCORDANCE WITH THE TERMS OF SALE ON THE REVERSE SIDE OF THIS DOCUMENT.

THESE PRODUCTS ARE SOLD AND SHIPPED IN ACCORDANCE WITH THE TERMS OF SALE ON THE REVERSE SIDE OF THIS DOCUMENT.



Responsible Care®
Our commitment to sustainability.

PRD PROS J 21.01.2020 13:03 EST